

August 10, 2016

The Cherry Hill Public Library Board of Trustees President, Mr. Art Simons read the following statement:

In accordance with section 5 of the Open Public Meetings Act, Chapter 231.p.l. 1975, notice of this meeting was posted on the Cherry Hill Public Library plasma screens designed for that purpose, on July 21, 2016, as well as the library web page. Notice was also sent to the Cherry Hill Township to be posted on the township bulletin board designated for that purpose on August 1, 2016. Notice was also e-mailed to the Courier Post, Philadelphia Inquirer, the Sun & the Patch on August 1, 2016.

Mr. Simons called the meeting to order at 5:46 p.m.

The board clerk called the roll and those present were:

Present: Mr. Art Simons, Mrs. Stephanie Sanderson-Braem, Esq., Mrs. Mona Noyes, Mrs. Diane Koury Alessi, Ms. Laura Merkin, Dr. Joseph Meloche, Ms. Susan Bass Levin, Esq.

Absent: Mrs. Cathy Schwartz, Ms. Katherine Wade, Esq.,

Other present were: Mrs. Laverne Mann, Library Director  
Mrs. Jennie Purcell, Library Services Manager  
Ms. Katie Hardesty, Director of Marketing & PR, Cherry Hill Library  
Mrs. Michelle Samalonis, Cherry Hill Township Controller  
Mr. Robert Wright, Esq., Cherry Hill Township Solicitor  
Mr. Walt Wedziewski, Treasurer, Friends of the Library

### Minutes

Mr. Simons asked for a motion to approve the minutes of July 20, 2016 board meeting as there were no questions or changes.

MOTION: Moved by Mrs. Noyes seconded by Dr. Meloche

All in Favor: Mr. Art Simons, Yes; Mrs. Stephanie Sanderson-Braem, Yes; Mrs. Mona Noyes, Yes; Ms. Laura Merkin, Yes; Dr. Joseph Meloche Yes

Abstention: Ms. Susan Bass Levin, Mrs. Diane Koury Alessi

Motion Approved

### **RESOLUTION 2016-8-1 RESOLUTION AUTHORIZING PAYMENT OF BILLS**

MOTION: Moved by Mrs. Noyes seconded by Mrs. Stephanie Sanderson-Braem

All in Favor: Mr. Art Simons, Yes; Mrs. Stephanie Sanderson-Braem, Yes; Mrs. Mona Noyes, Yes; Mrs. Koury Alessi, Yes; Ms. Laura Merkin, Yes; Dr. Joseph Meloche Yes; Ms. Susan Bass Levin, Yes

Motion Approved

## **Administrators' Report**

### ***A. Director's Report – Ms. Laverne Mann***

1. Backyard Bash August 18 from 5 p.m. – 8 p.m.
  - a. End of summer celebration, food vendors, games.
  - b. Republic Bank is a Silver Sponsor; they are also doing a Kids Financial Literacy class here.
2. Summer Reading Program June 20 – August 20
  - a. Participants to date: 1,082 kids, 108 teens, 374 adults
  - b. Health and Fitness theme, prizes awarded for participation.
3. Stats provided on summer attendance of Adult, Teen and Children's programs
4. Dine and Donate
  - a. PJ Whelihan's: Thursday, July 21 made \$195.
    - i. Thank you board members who attended.
  - b. Zinburger: Wednesday, August 17
    - i. Must show flyer for CHPL to receive percentage of sales
5. Book It 5K
  - a. September 10 – 5K in conjunction with Cherry Hill Township Recreation Dept.
  - b. Goal of 250 participants.
  - c. Starts and ends at CHPL Friendship Grove.
  - d. Library Facebook link provided to Board.
6. Upcoming:
  - a. Back to School programs: Kindergarten, Middle School database research
  - b. September is National Library Card Sign Up month – any new card signups receive goody bags
  - c. Haddonfield Public Library is reopening this month after renovations.
7. Recent Events:
  - a. Outreach tables at: National Night Out, two Music Under the Stars Concert at Barclay Farm (both CHT); Groovin and Grubbin at Garden State Discovery Museum.
8. CHPL Library Card application already available in English and Spanish, now available in Chinese

### ***B. Finance Report – Mrs. Michelle Samalonis***

1. Working on final budget for FY17.

### ***C. Library Services Manager – Mrs. Jennie Purcell***

1. Currently interviewing for PT Library Assistant position in the Circulation Department. Opening occurred since a PT staff member became FT.
2. Currently upgrading A/V in the Conference Center and the Computer Lab. This was desperately needed as projectors and equipment would fail and leave the meeting room clients and staff frustrated. Also need to keep A/V compatible with newer laptops and software.
3. CHPL had an incident where an elderly person came into the library and filled a bag with new books, magazines and older books, did not check items out at Circulation and left. Another patron brought it to staff attention after the elderly person left. Reviewed video surveillance, placed report with CH Police and worked with a detective. The images were on CH Police Facebook and a lead identified the person of interest. We are in the process of getting the materials back and she was advised of Library policy.
4. CHPL will be closed Monday, August 15 and Tuesday, August 16 for chiller repair. Repairs begin Sunday, August 14 at 7 a.m.

**C. Director of Marketing & PR – Ms. Katie Hardesty**

1. Recent big events very successful; cooking demonstration programs this summer with good turnout. September cooking program scheduled with cranberry theme.
2. Social Media continues this summer, thank you Board for following CHPL and for re-tweets.

**D. Friends of the Library – Mr. Walt Wedzielewski**

1. Friends Treasurer's Report read to Board.

**Unfinished Business**

A. None.

**New Business**

A. None.

**Public Discussion**

A. None

Next regular meeting date: **Wednesday, September 14, 2016 at 5:45 p.m.**

Please note: October meeting will be moved to **October 19, 2016 at 5:45 p.m.**

**Adjournment**

MOTION: Moved by Mrs. Noyes seconded by Ms. Bass Levin.

Unanimously approved

Meeting adjourned at 6:06 p.m.

Jennie Purcell  
Board Clerk