

April 13, 2016

The Cherry Hill Public Library Board of Trustees President, Mr. Art Simons read the following statement:

In accordance with section 5 of the Open Public Meetings Act, Chapter 231.p.l. 1975, notice of this meeting was posted on the Cherry Hill Public Library plasma screens designed for that purpose, on March 10, 2016, as well as the library web page. Notice was also sent to the Cherry Hill Township to be posted on the township bulletin board designated for that purpose on March 30, 2016. Notice was also e-mailed to the Courier Post, Philadelphia Inquirer, the Sun & the Patch on March 30, 2016.

Mr. Simons called the meeting to order at 5:49 p.m.

The board clerk called the roll and those present were:

Present: Mr. Art Simons, Mrs. Stephanie Sanderson-Braem, Esq., Mrs. Mona Noyes, Mrs. Cathy Schwartz, Ms. Susan Bass Levin, Esq., Ms. Laura Merkin, Ms. Carole Roskoph

Absent: Ms. Katherine Wade, Esq., Mrs. Diane Koury Alessi, Dr. Joseph Meloche

Other present were: Mrs. Laverne Mann, Library Director
Mrs. Jennie Purcell, Library Services Manager

Minutes

Mr. Simons asked for a motion to approve the minutes of March 9, 2016 board meeting as there were no questions or changes.

MOTION: Moved by Mrs. Schwartz, seconded by Mrs. Noyes

All in Favor: Mr. Art Simons, Yes; Mrs. Stephanie Sanderson-Braem, Yes; Mrs. Mona Noyes, Yes; Mrs. Cathy Schwartz, Yes; Ms. Susan Bass Levin, Ms. Laura Merkin Yes

Abstention: Ms. Carole Roskoph

Motion Approved

RESOLUTION 2016-4-1 RESOLUTION AUTHORIZING PAYMENT OF BILLS

MOTION: Moved by Mrs. Noyes, seconded by Mrs. Sanderson-Braem

All in Favor: Mr. Art Simons, Yes; Mrs. Stephanie Sanderson-Braem, Yes; Mrs. Mona Noyes, Yes; Mrs. Cathy Schwartz, Yes; Ms. Susan Bass Levin, Ms. Laura Merkin Yes; Ms. Roskoph, Yes

Motion Approved

Administrators' Report

A. Director's Report – Ms. Laverne Mann

1. CHPL staff awards received:
 - a. NJLA Rising Star Award - Deena Caswell, Adult and Outreach Librarian.
 - b. Public Relations Award for Adult Programming monthly guide – Katie Hardesty, Director of Marketing & PR.
2. Recent Events:
 - a. Greenamyer sculpture was installed outside on March 10, Kings Highway side of library grounds.
 - a. Press in the Philadelphia Inquirer, Courier-Post and Cherry Hill Sun.
 - b. NJ Makers Day - March 19, 2016. Some stats on the day's events:
 - a. 252 patrons attended
 - b. Garden State Discovery Museum Spin Art (in CHPL lobby): 121
 - c. Needlework Guild: 17
 - d. Crochet 101: 16
 - e. Lego Robotics: 60
 - f. All About Sensors: 28
 - g. Storytellers: 15
 - h. Drones: 25
 - i. S4A Coding Class: 20
 - j. CHPL won a MakersKit from game-changing sponsor PSE&G: \$500 value, awarded to further enhance and support the experiences of visitors and participants.
 - 1) The MakersKit contains Makey Makey kits, ProntoSnap, Sparkfun Inventors kits, and Digital Sandbox kit.
 - c. Congressman Donald Norcross held a County Town Hall meeting at CHPL on March 28 and had lobby tables at CHPL called 'Community Office Hours' on March 24 and April 13.
3. Updates:
 - a. Hoopla (digital video, music, audiobooks, e-books & comics) became available on March 17, had Library staffed lobby table to assist patron sign-ups.
 - a. To date, 444 patrons have borrowed 888 titles.
 - b. Value of \$450,000 content our patrons can access.
 - c. Hoopla provides monthly stats of use, trending, etc.
 - b. Some great programs coming, part of Everything Jersey series:
 - a. Wild New Jersey April 20 on nature adventures.
 - b. Endangered Piping Plovers May 10.
 - c. Explore New Jersey Wine May 18.
 - c. An Evening with Chuck Wendig (Star Wars tie-in novelist) May 4 – tickets are available, appropriate for older teens to adults.
4. Youth Services Department 2015 Annual Report presented by Michelle Yeager, Youth Services Supervisor.
5. Meetings and events attended:
 - a. Makers Day – March 19
 - b. Staff Meeting – March 29
 - c. LibraryReads Spring/Summer webinar – March 29
 - d. NJLA Public Policy Meeting – April 1
 - e. Public Library Association Conference in Denver, CO – April 5-9

B. Library Services Manager – Mrs. Jennie Purcell

1. Township clerk emailed the Board as reminder to complete Financial Disclosure Statements online by April 30. Website will email your password if necessary. Jennie can record passwords in her files if it will assist Board for next year. Please complete and submit promptly.

2. New Student Page, Ashley K. started on March 29. She is a junior at Cherry Hill West.
3. Completed Part Two of the Pensions webinar that was very informative.
4. Working on updating the Personnel Policies and Procedures manual. Will circulate to the Board when finished for review and approval. There have been quite a few changes since the last update.
5. Upgraded security camera installation will begin on Monday, April 18 and take approximately three days.
6. Submitted request to Friends to pay for half of chair replacements in Reference. Balance will come from Library's capital budget.
7. Postage machine vendor meeting tomorrow. Every time postage changes, we pay \$320 to get a new rate card. Current machine will have no tech support and no rate card changes as of 9/30/17. Speaking with vendors now to lease a new machine which includes rate card at no additional fees, will switch to digital line instead of phone line.

C. *Friends of the Library* – Report created by Ms. Maddie Gavin and distributed to the Board:

1. Library request totaling \$2,213.75 was approved for the following: author event with Chuck Wendig, NJLA Conference registrations, ALA registration and Volunteer Appreciation gifts.
2. Membership is 569.
3. Gift Shop – Bryna, Rosemary and Joan are interviewing individuals to take over the Gift Shop.
4. Book Sale – April 13 - 16. Come one, come all!
5. Jr. Friends Sweet Treat Sale is Saturday April 16, last day of book sale
6. Friends Flea Market is Saturday, May 21.
7. Author's luncheon was April 6 at Pennsauken Country Club, featuring Lev Golinkin and his book "A Back Pack, A Bear and 8 Crates of Vodka." Received lots of compliments on the venue and the author. Extra books available for sale.
8. Friends Treasurer's report distributed to Board.

Unfinished Business

- A. May 25 is Volunteer Appreciation Presentation, 8:30 a.m. Board members are encouraged to attend.
- B. Board President heard positive feedback from a friend who used CHPL meeting room.
- C. A plaque will be installed on Greenmyer sculpture that recognizes Michael Porter's donation for its reinstallation.

New Business

- A. None.

Public Discussion

- A. None

Next regular meeting date: **Wednesday, May 11, 2016 at 5:45 p.m.**

Adjournment

MOTION: Moved by Mrs. Schwartz, seconded by Mrs. Noyes to adjourn meeting.

Unanimously approved

Meeting adjourned at 6:45 p.m.

Jennie Purcell
Board Clerk