Information Services Librarian/Reference

Part Time (12-22 hours per week)

Most Saturdays with additional night and day shifts

Union Position $28.31

Filing Deadline: Friday, November 13, 2026

About the Position:
The Cherry Hill Public Library is seeking to hire a dynamic, enthusiastic librarian to join the Reference & Adult Services team. We are a state of the art library within a thriving suburban community in South Jersey. The successful candidate will be a responsible and efficient individual ready to keep up with our busy Reference Department. Duties will include: Reference and reader's advisory services, collection development, assisting the public with computer and technology based questions, library programming for adults, and reference by appointment.

Excellent customer service skills with a focus on providing patrons with a positive library experience are a must!

Qualifications:

- An ALA-accredited MLS
- Knowledge of KOHA
- Experience providing reference and reader's advisory services
- Experience using print and electronic resources
- Knowledge of basic computer applications
- Evidence of ability to communicate effectively
- Teaching or computer instruction experience a plus
- A strong commitment to public service and teamwork

Other Requirements:

- Occasional evening and weekend work is required.
- Successfully pass a criminal background check.
- New Jersey residency required pursuant to NJSA 54:14-7 (L. 2011, Chapter 70), if selected for the position.
- Mandatory Direct Deposit

Work Schedule:

Work schedules are subject to change based on the needs of the Library; candidates must be able to work during the library's operating hours including, but not limited to evenings and weekends. 12-22 hours per week and fill-in hours as needed.

About the Library:

The Cherry Hill Public Library is the largest municipal library in the southern New Jersey area. The Library is open seven days a week and is operational Monday through Wednesday from 10:00 am to 9:00 pm, Thursday, Friday and Saturday 10:00 am to 5:00 pm and 32 Sundays a year. * Starting January 2027, Thursdays 10:00 am to 9:00 pm.

How to Apply:

All completed applications may be emailed to **jpurcell@chplnj.org** (subject line: Reference/Information Services Librarian) or mailed in a sealed envelope to the address below.

Administration
Cherry Hill Public Library
1100 Kings Highway North
Cherry Hill, NJ 08034
Attention: Jennie Purcell